

### Information on personal data

1. Przedsiębiorstwo Turystyczne "Łysogóry" sp. z o.o. with its registered office in Kielce, at ul. Sienkiewicza 78, 25-501 Kielce ("Hotel") is the data controller of the Guests' personal data.
2. The Guests' personal data are processed on the basis of a contract for provision of accommodation services. The Hotel processes the Guests' personal data in order to provide accommodation services and other services that may be rendered upon the Guests' request. The Guests' personal data may be also processed by CCTV. CCTV is used for security purposes.
3. The Hotel informs that the Guest's identification is required for providing accommodation services. Additionally, the Guest's identification is necessary to issue an invoice. If the Guests refuse to provide the Hotel with their personal data, the Hotel will not be able to provide accommodation services or issue an invoice.
4. The Hotel informs that the Guests' personal data may also be processed in order to meet the Guests' preferences. Personal data processed in this purpose may include the sensitive data such as the data related to health or eating preferences.
5. The Guests' personal data may also be processed in order to examine the Guests' satisfaction. The Hotel process personal data on the basis of its legitimate interests – the Article 6.1.f of the GDPR. The Hotel has made an evaluation of this activity on the Guests' privacy. This evaluation lead to a conclusion that processing the Guest personal data does not interfere with their right to privacy. This processing activity may lead to improvement of the Hotel services, what will result in higher the Guest's satisfaction. Guests' right to privacy will not be limited.
6. The Hotel informs that the Guests have right to access, delete or amend their personal data. The Guest have right to object and have a right to receive the personal data concerning the Guests, which have been provided to the Hotel (the Article 20 of the GDPR).
7. The Guests' personal data will be kept during provision of accommodation services as well as the Guests' personal data will be kept until expiration period for civil or tax claims terminates. Personal data processed by CCTV will be kept for 30 days, unless extraordinary event takes places, such as accident, which will result in keeping CCTV footage for a longer period of time.
8. The Hotel informs that the Guests' personal data may be disclosed to following data recipients:
  - a. Accountant firms cooperating with Hotel,
  - b. Law firms rendering services for Hotel,
  - c. Insurance companies,
  - d. Undertakings rendering IT services for Hotel,
  - e. Postal and courier services companies,
  - f. Travel agencies.
9. The Hotel informs that the WIFI connection, which is available for the Guests, is provided by an external company. The Hotel does not control the way personal data are used and processed by the company. The Hotel does not have access to the Guests' browsing history. The Hotel has no knowledge of IT security measures implemented by the company.
10. The Hotel informs about the right to lodge a complaint with the supervisory data protection authority which controls processing of personal data.
11. In the case the accommodation services have been reserved through a travel agency or an online travel agent, categories of the personal data transferred to the Hotel by such entity may include the Guests' name and surname, mobile phone number, E-mail address, date of stay. Detailed information on the origin of the data may be obtained at the Reception Desk.